

WARREN COUNTY COMMISSIONERS MEETING
MONDAY AUGUST 18, 2025

Commissioners present for the meeting: John Comer, Clay Andrews, Craig Greenwood

Also, In Attendance:

Public:

Greg Robison (remote) Steve Eberly, interim LEDO Director; Lyn Martin, Perry Conrad, Cheryl Clark, Brenda Leak.

Department Head/Elected Official –

Robin Weston-Hubner, Auditor; Jud Barce, County Attorney; Charity Perigo, Chief Deputy Auditor; John Kuiper, Zoning Director; Jenny Hobaugh, Highway Office Manager; Matt Herndon, Highway Superintendent; Dr. Sean Sharma, Health Department Officer; Laci Frodge, Health Nurse; Jim Morson, EMA Director, Jill Wilson, HR Director; Anthony Pruitt, Sheriff.

The meeting was called to order by John Comer, Commissioner President.

1. New Business:

- a. Requested to add Opioid Settlement Agreement, WTH/CoreLogic ThinkMap Agreement. Craig Greenwood made a motion to approve the amended agenda with a second from Clay Andrews, all voted in favor.
- b. Clay Andrews made a motion to approve the August 4, 2025 Commissioner Meeting and July 14, 2025 Budget Meeting minutes with a second from Craig Greenwood, all voted in favor.
- c. Clay Andrews made a motion to approve the August 4, 2025 – August 18, 2025 Accounts Payable Claim Dockets with a second from Craig Greenwood, all voted in favor.
- d. Clay Andrews made a motion to approve the August 15, 2025 payroll with a second from Craig Greenwood, all voted in favor.
- e. Highway – Herndon stated normal road work continues. Greenwood inquired if chip and seal work is progressing. Herndon stated supply issues with Rogers Group but hoping to have supplies today and will stockpile for later.
- f. UBO – Comer opened the hearing.
 - i. Smith – Barce stated Smith UBO for 10018 W second Street. Smith is not in attendance. Kuiper stated Smith has not made contact with Zoning or Health Dept for inspection. Kuiper explained photos taken showing little to no change for the past 2 weeks. Barce explained the vehicle nuisance ordinance, tagging the vehicle as this is in right of way. Commissioners asked Sheriff Pruitt to check the validity of the plates and they are valid. Discussed inspection warrant, notice of vehicle nuisance to begin removal process. Craig Greenwood made a motion to provide notice of 20 days to move RV seconded by Clay Andrews, all voted in favor. John Comer made a motion to get bids for removal of the home opening on September 15, 2025 seconded by Craig Greenwood, all voted in favor. Barce will send a letter informing Smith. Craig Greenwood made a motion to impose the \$2,000 fine seconded by Clay Andrews, all voted in favor.
 - ii. Jarvis/Johnston – Barce stated Jarvis/Johnston UBO at 1544 Main St. Johnston is in attendance; Jarvis was not in attendance. Johnston stated he is not purchasing the property any longer, Jarvis owns the parcel. Charge a fine/hold in abeyance and work to be done. Clay Andrews made a motion to impose a fine of finding willfully failed to comply with the order \$1,000 imposed and complete the actions by 60 days seconded by John Comer, all voted in favor.
 - iii. Stoddard – Barce stated Stoddard UBO at 27 E Third St. Stoddard was ordered to repair the roof, seal building, remove trash and debris, exterminate vermin. Kuiper stated it looks like the roof has been repaired, cleanup looks to be still happening, still some to be done but much improvement. Stoddard is here and asked what else needs to be done. Commissioners discussed releasing. Clay Andrews made a motion to release the Stoddard property seconded by Craig Greenwood, all voted in favor.
- g. Williamsport Pool Agreement – Discussed donation to the Town of Williamsport for \$1 million and \$2 million. Agreement signed in 2022 and April 2025 were discussed. After much discussion agreement was tabled until August 19 2025 meeting.
- h. Ordinance Amending Public Record Requests – Barce explained the addition as per Judge Reece request. Craig Greenwood made a motion to approve Ordinance #2025-0818A seconded by Clay Andrews, all voted in favor.
- i. Additional Appropriation, EMA, Jail – Weston-Hubner explained 2025 budget additional appropriations: EMA \$14,155.56 Rainy Day fund; Jail \$14,503.34 County General. Sheriff Pruitt explained additional funding for Inmate Medical due to sick inmates, ER visits, etc. Weston-Hubner explained mistake for the EMA Add Appropriation amount approved \$14,155.56 more. Craig Greenwood made a motion to approve EMA and Jail additional appropriations seconded by Clay Andrews, all voted in favor.
- j. Ordinance Coroner Fees – Brummett explained the fee schedule is in line with surrounding counties. Discussed fee structure and creating a new home-ruled fund to allow the use of funds for budgeting purposes. Barce will publish one time so public is aware. Craig Greenwood made a motion to approve Ordinance #2025-0818B with changes adding home-ruled fund seconded by Clay Andrews, all voted in favor. Discussed the 4-person body cooler moving from Grady Funeral Home to EMA building with help of the Highway Dept this week.
- k. Opioid Settlement Agreement – Barce explained the settlement agreement. Discussed the opioid funds. Dr. Sharma explained how opioid funds have been used at the health department. Craig Andrews made a motion to approve the Opioid Settlement Agreement seconded by Clay Andrews, all voted in favor.
- l. WTH/CoreLogic mapping agreement – Craig Greenwood made a motion to approve the agreement seconded by Clay Andrews, all voted in favor.

2. Old Business:

- a. Clay Andrews – Andrews explained 1000 West recommendations and HWC agreement for next steps. Discussed base, widening and drainage/ditch work to be done. Estimated by HWC survey and design work \$150,000 and road work \$1 million. Survey work \$50,000 - \$60,000. Andrews explained financial growth for our community doesn't always come back to the county but setting up a TIF district for the Dairy would help this. Discussed abatement with Dairy. Survey will give more information on drainage and is needed to build the road properly. Clay Andrews made a motion to approve up to \$50,000 paid to HWC for survey work of 1000W paid from Jordan Creek Wind Farm Economic Development Fund 4918 seconded by Craig Greenwood, all voted in favor.
- b. Craig Greenwood – Greenwood explained the changes needed in the Commissioners Room to accommodate a new recording system as required by State. Trade Craft from Attica is working on a quote for changing the short wooden divider, carpet, counter on the divider and Auditor office replacement counter.

3. Elected Official/Department Head comments:


- a. John Kuiper, Zoning Director – Kuiper stated September 9th at 5:00 p.m. will be a BZA special exception meeting for wind farm MET towers.
- b. Michelle Stucky, Community Foundation – Stucky asked permission with Blueway grant to have bridge abutment on Hogback Road painted with mural. Commissioners agreed. Morres Hill Road waiting on water delimitation from DNR and State as well as estimate from engineering company. The foundation will pay for a vehicle to be used for paramedicine program and is asking the County to title the vehicle, Commissioners agreed.
- c. Dr. Sharma, Health Department – Dr. Sharma stated the Health Department and Community Foundation are hosting a Health Fair on October 11th 10-2 in the PAC. There will be screening resources, life flight, Medicare enrollment education, etc.
- d. Jim Morson, EMA – Morson stated Saturday bicycles club and poker run will be taking place in the County in the coming weeks as well as a trauma symposium at Seeger. We did not have any County FEMA disaster relief other than REMC.
- e. Steve Eberly, Interim Director LEDO – Eberly stated Niches is hosting a dedication of their new facility outside of Independence this Friday.
- f. Anthony Pruitt, Sheriff – Sheriff Pruitt presented vehicle quotes and Enterprise for review.

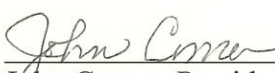
4. Public Comment:

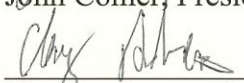
- a. Tagg Morris – Thanked the County for not participating in CO2. First notice was sent last year and presented the 2nd notice. Notices sent through JOT Form.

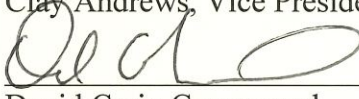
Next Commissioner meeting August 19, 2025 @ 12:15 p.m.

There being no further business Clay Andrews made a motion to adjourn with a second from Craig Greenwood, all voted in favor.

ATTEST: 
Robin Weston-Hubner, Auditor


John Comer, President


Clay Andrews, Vice President


David Craig Greenwood